

## Tax Expenditure Allowance Instructions Page

**Completing T.E.A. Form.****Overview**

The Tax Expenditure Allowance form consists of 5 pages. Each entry on the forms is the allowance amount of your taxes you specify to be spent on that Department or Program.

**T.E.A. Form TEA-MCD-BDR-F2009**

Entries 1 through 40 on pages 1 through 4 are the entries for the allowance amounts for each Department or Program. These amounts are the portion of your taxes that are allowances you specify for each Department or Program. You may enter any amount for each entry including \$0.00. Entries 41 through 45 are subtotals and totals. If you have entered more than what you have paid in taxes, the amount in entry 46 will be the amount you are voluntarily paying extra. If you have entered less than what you have paid in taxes, entry 47 will be the amount you allow Congress to spend at their discretion.

**Specific Item options - Allowances for Controversial Programs**

Page 5 is to notify Congress if you do or do not want any of your allowance for a Department or Program to go to a specific item that is part of a larger Department or Program. Fill in the circle for YES if you want to allow your taxes to fund that item, or NO if you do not want to allow your taxes to fund that item. The blank entries are for taxpayer entries of items not included that they would like to have specifically funded or not funded by their allowance to the Federal Government. You may attach additional pages of page 5 as page 5a, 5b, 5c, etc., if you require more taxpayer entry lines of items.

**Worksheet**

Entries 48 through 128 on pages 7 through 11 are the worksheet for calculating the amounts you have available for each entry on pages 1 through 5, entries 1 through 47. Simply follow the instructions in the entry lines to determine the tax funds available after giving an allowance to previous Department or Program entries. Pages 7 through 11 do not need to be filled in if you are familiar enough with the procedure to complete entries 1 through 47 without the worksheet. The worksheet does not need to be mailed in with pages 1 through 5.

**Budget Information**

Pages 13 through 47 contain basic information on the current proposed 10 year budget for each Department and Program. The TOTAL budget line is the amount the United States President and Congress has proposed for spending. The INDIVIDUAL Responsibility line is the average amount each individual taxpayer would pay if all taxpayers paid their average fair share. Your allowance you specify for each Department or Program on pages 1 through 5 may be higher or lower than these figures. The averages are based on the number of taxpayers in 2006, the latest available numbers. Pages 13 through 47 are a guide to help you determine what proportion of your taxes you feel should be specified for allowances in the entries 1 through 47.

**Appendices A, B, C, contain mailing address for Senators, Representatives and the President**













